

Minutes

10 April 2014



Monthly Committee Meeting

At GCTC Club Room

Meeting commenced at 7.05pm

Items	Details	Responsible Person
Attendees	Todd Henville, Tim Blakeney, Ian Grant and Glenn O'Brien	
Apologies	Stuart Cooper and John Hallinan	
Declaration of Conflict of Interest	None	
Confirmation of Previous Minutes	Moved: Todd Henville Seconded: Tim Blakeney	
Correspondence		
List correspondence	N/a	
Reports		
Financials	Financial Reports tabled Moved: Ian Grant Seconded: Glenn O'Brien Overdue Invoices – send invoice reminder, as members who aren't current can't shoot due to lack of insurance coverage. Practice targets – to be put on Quickbooks account, statement/invoices sent at the end of the month.	Lena
Matters Arising from the Previous Meeting		
Skeet Proposals	Programming needs: we need to look at some equipment upgrade.	Ian
Confidentiality Agreement	All in attendance signed the Confidentiality Agreement form.	All Committee members
State 5 Stand	Sash – still pending	Ian
WACTA	AGM in conjunction with the Collie shoot Ian Grant will attend as a delegate and Glenn O'Brien as Proxy.	
Insurance for off grounds shoots	One insurer has said no. WACTA/Denise and Ian are further researching and seeking an alternative insurer. In future the club needs to have it	

	in writing that the shoot held off grounds is a "Club sanctioned event".	
Crayfish Carnival 2014	- Program Need a good draft and ideas that can be forwarded to Stuart/John. Current draft is as follows: Friday AM – 25 Pair Double Rise PM - 1pm start – 30 Pts, 50DB shot to finality (that can run into the night). Saturday AM – 45 Tgts Medley Sponsored Cash Divide PM – 30 SB, 50 DB to finality Sunday AM – 25 Pts, 25 Pts, 30HCap PM – Calcutta off meterage - Pre-Noms Eastern state shooters allocated to last waves of squads due to late arrival from Bert's lunch. Geraldton members in the second wave. For it to be successful we need at least 50% of delegates to "pre-nom". Flyer and after carnival thankyou emails to be emailed to non-GCTC visitors – Lena to look for database. Nomination form to have their email address. ACTA handicap? - Barcode Scanner Where is it, purchase another one? – Lena to investigate - Shooter Database - Veolia (Stuart's quote) - Telehandler - Member tasks – TBD	Program to be finalised at next meeting
Corporate Cup	- Proposal letter - Fundraising Recipient – Holland Street School if they are prepared to help out on the day. - Other suggestions were Jane McGragh Foundation (to fund Geraldton has a Breast Cancer nurse) and RFDS. - For 2015 members could propose a different recipient.	Ian
Token Machine	Canterbury machine takes tokens or coins, but it in the steel box with one key that is in the trap house.	Ian to supply more info.
Traps	Resolve trap no. 7- Ian conflict of	Tim and Stuart

	interest. Glenn thanked Ian for the loan of his trap. • Possible Trap sale to Carnarvon To fund Skeet traps – sell one of the two current spare traps. • Ian knows someone who will purchase a trap for \$8k+GST. If both are sold with one staying until after the carnival. Then there are 12 months to get a new one for the next carnival. • Carnarvon to pay for one after their Carnival or pay 50% then and then 50% in December? • Old one to go in the shed as a spare.	
Canterbury Traps	• Stocktake- to be completed. • Targets at Berts? 7 pallets? • What machines have done what number of targets?	Tim and Stuart
Caretaker Position	• Jack Russell a retiree was interviewed as a possible Caretaker who would live onsite in his large bus. The bus would be parked near the airpistol shed which would have a good view of the GCTC Clubhouse while being in the shade and out of the way during Carnival time. • Duties would include: watering lawns, mowing lawns, clean the verandah, bins out for collection, ablutions cleaned. Possibly open the trap on Saturday afternoon between 2pm and 5pm, maybe down the track. • Remuneration: to be negotiated as site for bus will be deducted from nominal payment. • Ian to offer payment and see if Jack will accept.	Ian Grant
Club Keys	• Brett- returned his key • Laurie – keeping his for the bar. • Vince? • Justin? • Suggestion of \$20 deposit on the key at Smart Mart. • Practice trap and practice skeet • Take the targets out of the rest. • Two keys – general trap • Need a locksmith to get a masterkey that can't be copied. – Glenn to speak to Shane the locksmith for an appraisal to be given to the committee. • Need a keypad – John Thompson can put one in – Tim to speak to him and change the code.	Glenn and Tim

Bar Procedure	• Vending machine Soft drink and water \$3k for secondhand vending machine, \$7k for new machine. • Beer fridge Bar only to be opened when there is a Club member available to attend. Bar sales/expenses to be listed in Quickbooks so profits/losses can be analysed.	
Lawns/Maintenance	• Lawns – Caretaker? • Lights	Ian
Transportable Toilet/Shower	Prior to spending any large amounts a full quorum of the Committee should be in agreement.	Lena to get quotes
Duty of Care	Committee needs to rescind the agreement that two members (Tim and Gary) can practice on their own. At any practice two members must be present. i.e. not a member and a visitor.	
General Business		
Issues of concern to members	• Website nearly ready to go live • Office Bearers Form for WACTA completed	Lena
Items for Next Meeting		
	Next meeting – 7 th May, after the Skeet Meeting at 6.30pm.	

Meeting concluded at 8.35pm

Signed as a true record of the minutes for the meeting held on 10th April 2014:

Ian Grant
President