

Minutes

16 July 2014



Monthly Committee Meeting

At GCTC Club Room

Meeting commenced at 7.15pm

Items	Details	Responsible Person
Attendees	Stuart Cooper, John Hallinan, Ian Grant and Glenn O'Brien	
Apologies	Tim Blakeney, Todd Henville	
Declaration of Conflict of Interest	None	
Confirmation of Previous Minutes	Moved: Glenn O'Brien Seconded: John Hallinan	Minutes are to be emailed to the members
List of Correspondence	Katanning Clay Target Club	
Financial Reports	Financial Reports tabled. Moved: Glenn O'Brien Seconded: Stuart Cooper Bank reconciliation discrepancy to be moved from P&L (journal) to balance sheet. Moved: Glenn O'Brien Seconded: Stuart Cooper	
Matters Arising from the Previous Meeting		
Skeet Trap Purchase	½ invoice to be paid immediately with the remaining ½ paid on receipt of goods. Barry Chester has got the 3 skeet phono pulls and layouts to work after much investigation and trials. Spare parts are in stock. The cords are fragile due to age and require replacement – Barry seeking assistance from Geraldton TV & Radio for parts. Advertisement required in Clay Target News to sell the club's old skeet traps – after new skeet traps arrive – Three Springs Club wanted DTL traps not Skeet.	
Council Meeting	Ian emailed Ryan 16/07/14 about what is happening with the lease.	Lena to email Clubs the minutes

	Minutes from leaseholder meeting were tabled and are ok to email other clubs who attended.	
Tower Lights	Glenn has spoken to Advanced Electrical Equipment. • 250 – 300 lux is recommended when the light is 30 meters from the trap house. • 3 x 1000 watt lights will produce this amount of lux. • 10 meter poles required. Glenn recommends purchasing 6 x 2000 watt lights (mercury vapour). LED's are about three times the price. Future lighting considerations – lighting for the westerly carpark and road.	Glenn to email light details to committee for their information.
Crayfish Carnival	Fuelfix – sponsorship by way of fuel and fuel trailer – Jason to fill GenSets. Mick Watson contacted about hiring a coolroom. Sponsorship – still a little short on sponsorship. Michael Boschetti and Warrine Pastoral have upped their sponsorship to \$1500 each. Delron also sponsoring to \$1000. Security to be cancelled this time – unnecessary cost. Permanent casual liquor license – Glenn to investigate for the club. Glenn to send tasks to members.	Glenn to send list of tasks to members and organise permanent casual liquor license.
Corporate Cup	\$30,000 raised from sponsorship. Members to drop shells off to Hallinan's Refrigeration or donate cash so club can purchase light shells. Committee to approach prize donors for their prizes. Ian and Lena to meet with Angela about catering. Glenn has organised Total Toilets. Busy Bee to be called for 9.00am on Saturday 26th July 2014 – Lena to email members. Five team nominations already. Contact details to be retained for next year.	

	Ian to be on radio 17th July to discuss the Corporate Cup. Advert in Midwest Times 16th July. Todd and Ian to organise BBQ food. Meeting to be held prior to Corporate Cup. Softie - \$2 can and Beer - \$4 stubby – only to be sold after shooting has finished Casual bar license needed ASAP – Glenn to apply. Ian contacting members about guns required. 22 (need 40) slabs pledged and 29 (need 35) guns. 20 slabs have been sold through Social shoots but were meant for future Corporate Cup shoots. These slabs will need to be replaced by the club as they weren't supposed to be used for Social shoots and income from that should have been used to replenish this surplus.	
Field Shoot	Profit of approx \$3k.	
Bar Procedure/Responsible Service of Alcohol	Still pending - Darren McCagh to be contacted about RSA training for the Committee. Vending machine – John still investigating to be decided at next meeting.	
Club Procedures Manual	Currently ongoing.	
Token Machine	Invoice has arrived - \$2,830.	
DTL Traps	Invoice to be issued to Carnarvon Club for 50% of trap. Remaining 50% to be issued July 2015.	
Caretaker	Position still pending due to potential caretaker's wife ill health.	
General Business		
Issues of concern to members	myclubscores.com.au – new online shoot program Shoot program needs internet connection. Lena to arrange and pay for myclubscores.com.au subscription to end of December 2014. Find out about “visiting” shooters and how they are entered i.e. Corporate Cup. Ian to offer Martin Smith free noms for attendance/sponsorship of Crayfish Carnival. He will be able to promote his software at the same time.	

MYOB	Lena to subscribing to MYOB as a 'bookkeeper' and will provide software to GCTC as part of bookkeeping services. Currently Reckon doesn't allow for reports by "job" without an upgrade. File to be converted to MYOB file. This will help allocate projects such as Echidna Park, Corporate Cup for more enhanced P&L reporting. MYOB is most commonly used small business accounting software in Australia.	
Secretary on leave in August	Meeting to go ahead without financial reporting.	
Pest Control	Rusty's have revisited the club again for more pest control.	
Club Room improvements	In future it is possible that there will be refurbishment of clubrooms – tidy up, couches to make it more comfortable for members.	
Items for Next Meeting		
	Wednesday 13 th August at 7pm	

Meeting concluded at 8.50pm

Signed as a true record of the minutes for the meeting held on 16th July 2014:

Ian Grant
President